

**Georgia Regional Transportation Authority
245 Peachtree Center Avenue, NE, Suite 800
Atlanta, Georgia 30303-1223**

**Operations and Finance Committee
Meeting Minutes
May 11, 2011**

COMMITTEE MEMBERS PRESENT:

Walter M. Deriso, Jr.
Mike Byrd
Alton Knight
Narender Reddy

BOARD MEMBERS PRESENT:

Al Nash

COMMITTEE MEMBERS ABSENT:

Dick Anderson
Charlotte Nash

*A quorum was present

All notice having been duly given, the Operations and Finance Committee of the Georgia Regional Transportation Authority was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia.

Mr. Alton Knight Committee Chair called the meeting to order at 10:36 a.m.

APPROVAL OF COMMITTEE MINUTES OF THE APRIL 13, 2011 MEETING

Minutes for the meeting of April 13, 2011 committee meeting were reviewed and approved as circulated.

APPROVAL OF COMMITTEE AGENDA FOR THE MAY 11, 2011 MEETING

The agenda for the May 11, 2011 committee meeting has been circulated. The agenda was approved as circulated with one amendment, item 8 is not an action item.

Monthly Financial Report

Mark Peoples gave the financial report. The fund balance increased by \$426,140 for the period ending March 31, 2011, comprised of an increase of \$771,699 from revenue and expense activity for the period decreased by \$345,559 from closeout of 3 grants. Matching funds were posted directly from fund balance. The accounts receivable balance is \$81,418 and is reasonable. There are no issues that would result in non-payment. The accounts payable balance is \$4,797 and is all related to payroll withholdings, which clears monthly and is part of the normal business process. The entire fund balance is reserved for current and pending commitments. There are no reportable issues for the balance sheet. All other expense line balances are appropriate and budgets are tracking according to forecast.

Monthly Operations Report

Jim Ritchey gave the monthly operations report for March 2011. Total operating revenues are 16% above last year and above goal as well. Operating expenses are tracking at estimates. Transportation is tracking below estimates, although above last year. Fuel is tracking a little above goal at \$341,818. Park and Ride expenses are above goal. Overall net cost of service is about 8% under budget.

Mr. Ritchey presented the Xpress Operations Statistical Report, which included information on operating statistics and operating ratios for Xpress including CCT, GCT, and GRTA operated routes. The report also included information on boardings, security, passenger miles, revenue hours, road calls, complaints and accidents.

Mr. Ritchey presented a report on Xpress ridership by corridor, which included information on the locations and the number of riders for the Xpress routes. Mr. Ritchey provided a chart to the Board members of the Xpress accident history.

FTA 5309 Grant Application Resolution

A request for approval was presented to the Board to authorize the Deputy Director or Executive Director to execute and file an application for Federal assistance on behalf of the Georgia Regional Transportation Authority with the Federal Transit Administration for a 5309 Earmark for a Park and Ride lot in Rockdale County. (Mr. Reddy pointed out the typo in the last paragraph February May, 2011 should read May, 2011.)

Formal Action

A motion was made by Narender Reddy and seconded by Mike Byrd to recommend authorization for the Deputy Director or Executive Director to execute and file an application for Federal assistance on behalf of GRTA.

FTA 5309 Evaluation of the FY 2012 Fare and Service Changes

Mr. Ritchey gave a presentation on the impacts of Proposed Service and Fare Changes on low income and minority population. The impact would not have a disproportionately high and adverse effect on minority and low-income riders. This item will be brought back to the committee next month.

Breeze Card Update

Jannine Miller gave a brief introduction on the Breeze Card update, and turned the presentation over to Charles Fleming.

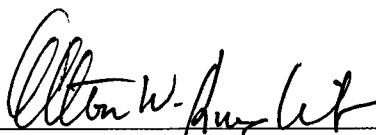
Mr. Fleming gave a presentation that included an overview of Breeze, a brief history of Breeze, a breakdown on percentages of Breeze usage per transit system, a summary of the discussions surrounding renewal of the Breeze participation agreement, and closing the Breeze system to magnetics.

There was no action required for this agenda item as it was for information purposes only.

ADJOURNMENT

Mr. Knight adjourned the meeting at 11:30 a.m.

APPROVED:



Alton Knight, Chairman

APPROVED AS TO FORM:



Kirk R. Fjelstul, Chief Counsel

ATTEST:



Benecia I. Dennard, Recording Secretary