

Georgia Regional Transportation Authority  
245 Peachtree Center Avenue, NE, Suite 800  
Atlanta, Georgia 30303-1223

GRTA/GDC Board of Directors Meeting Minutes  
August 10, 2011

**BOARD MEMBERS PRESENT**

Walter M. Deriso, Jr. (Chair)  
Narender Reddy  
Al Nash  
J.T. Williams  
Ken Stewart  
Edward Tate  
Lara Hodgson  
Bob Voyles  
Jerry Bowman  
John A. Sibley, III  
Dwight Evans  
Dick Anderson

**BOARD MEMBERS ABSENT:**

Alton Knight  
Mike Byrd

\*A quorum was present, but not 2/3 majority to approve the TIP. Mr. Deriso stated there would be a special called conference call to approve the TIP.

All notice having been duly given, the Georgia Regional Transportation Authority Board/Governor's Development Council Board was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia.

Sonny Deriso called the meeting to order at 2:10 p.m.

**APPROVAL OF BOARD MINUTES OF THE JUNE 8, 2011 MEETING**

Minutes for the regular meeting of June 8, 2011 were reviewed and approved as circulated.

**APPROVAL OF BOARD AGENDA FOR THE AUGUST 10 2011 MEETING**

The agenda for the August 10, 2011 meeting was approved with the addition of item number 9A as circulated.

**Public Comment**

Ms. Yvonne Williams, President / CEO of Perimeter CID presented the board with a letter of support of rail development from Doraville to I285 Dunwoody line. Ms. Williams thanked the board for all their support and partnership over the years.

**Executive Director's Report**

**Faithful Services Awards**

Faithful Services Awards were presented to Jerome M. Parker (10 years) and Robert W. Goodwin (10 years).

**ARC Committees (ELUC/TAQC/RTC)**

Matt Markham reported for the ELUC and RTC Committee meetings. Mr. Markham reported that the ELUC committee met on July 14, 2011 at the ARC. The main items discussed were: the status of the water rights litigation,

PLAN 2040 – Adoption Resolution Section 1 and to review DRI Policy and procedures. Mr. Markham reported that the RTC has met twice (June 9 and July 14, 2011) since the last board meeting. The June 9 meeting mainly dealt with the proposed 2012 RTC budget of which GRTA would provide \$150,000 worth of in-kind services and the initial report on the regional Fleet and Facilities Plan. In the July 14 meeting Jane Hayse provided an update on the TIA transit project analysis. Cain Williamson presented a draft summary and resolution of the proposed 2012 RTC work program and budget.

Ms. Miller reported on the TAQC committee which adopted the 2040 Plan.

### **Legislative Update**

Matt Markham reported that Governor Deal has called for a special session of the General Assembly to deal with redistricting, moving the TIA vote from July to November 2012 and suspension of the gas tax. Mr. Markham stated he would report the results of the session to the board in their September meeting.

### **GDC Rural and Human Services Transportation Committee Report**

Mr. Nash presented a recommendation to approve the submission of the primer on RHST delivery in Georgia and the HB 277 report to the OPB.

### **Formal Action**

The Committee's recommendation is that the GDC RHST route the two reports to OPB. As a Committee recommendation no second is required. The motion passed unanimously.

### **Operations and Finance Committee Report**

Mr. Deriso gave the summary for the Operations and Finance Committee.

The monthly financial report was given by Mark Peoples. There are no reportable issues for the balance sheet. The fund balance is committed to current projects.

Jim Ritchey gave the monthly operations report. Total operating revenue is above goal. Operating expenses are tracking at estimates. Transportation is tracking below estimates, although above last year. Overall net cost of service is under budget.

### **Formal Action**

The Committee's recommendation is to authorize the Executive Director to negotiate and execute a contract amendment to GRTA Contract No. 09-024 with Veolia Transportation Services for the operation of Xpress Route 408 through June 30, 2015. As a Committee recommendation no second is required. The motion passed unanimously.

### **Formal Action**

The Committee's recommendation is to authorize the Executive Director to negotiate and execute the park and ride agreements with Mills Corporation for 750 parking spaces at Discover Mills and with Brandsmart USA for 400 parking spaces at Stockbridge. As a Committee recommendation no second is required. The motion passed unanimously.

### **Formal Action**

The Committee's recommendation is that the Executive Director be authorized to delegate approval authority up to \$20,000 to Jim Richey, Chief Regional Transit Operations Officer, for Xpress maintenance work orders under existing contracts with W. W. Williams Southeast, Inc (GRTA No. 10-053) and Associated Fuel Systems (GRTA No. 10-055). As a Committee recommendation no second is required. The motion passed unanimously.

**Projects and Planning Committee Report**

J.T. Williams gave the summary for the Projects and Planning Committee. Mr. Williams gave highlights of the Air Quality report. Kirk Fjelstul presented to the committee a status update on the TIA.

Mr. Deriso restated that since there was not a 2/3 majority present the TIP could not be approved and there would be a special called conference call to approve the TIP. The date will be determined in the near future.

Sonny Deriso adjourned the meeting at 2:40 p.m.

**APPROVED:**

  
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Walter Deriso, Chairman

**APPROVED AS TO FORM:**

  
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Kirk R. Fjelstul, Chief Counsel

**ATTEST:**

  
\_\_\_\_\_  
William Pratt, Recording Secretary

Georgia Regional Transportation Authority  
245 Peachtree Center Avenue, NE, Suite 800  
Atlanta, Georgia 30303-1223

GDC Rural and Human Services Transportation Committee  
August 10, 2011

**COMMITTEE MEMBERS PRESENT:**

Al Nash (Chair)  
Walter M. Deriso, Jr.  
Mike Byrd  
Dick Anderson

**BOARD MEMBERS PRESENT:**

Jerry Bowman  
John Sibley, III  
Alton Knight  
Bob Voyles  
J.T. Williams  
Ken Stewart  
Dwight Evans

**COMMITTEE MEMBERS ABSENT:**

Lara Hodgson  
Edward Tate

\*A quorum was present.

All notice having been duly given, the Rural and Human Services Transportation Committee of the GDC was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia, 30303.

Al Nash, Committee Chair, called the meeting to order at 10:03 a.m.

**APPROVAL OF COMMITTEE MINUTES OF THE June 8, 2011 MEETING**

Minutes for the meeting of June 8, 2011 were reviewed and approved as circulated.

**APPROVAL OF COMMITTEE AGENDA FOR THE AUGUST 10, 2011 MEETING**

The agenda for the August 10, 2011 committee meeting was circulated. The agenda was accepted without objection.

**PUBLIC COMMENT**

Eric Jacobson, Executive Director, Georgia Council for Developmental Disabilities thanked the committee for their hard work in preparing this report.

**RHST COMMITTEE 2011 FINAL REPORT**

Dave Cassell recommended that the RHST Committee approve the routing of the final 2 reports to the GDC Board for routing to the Governor's Office of Planning Budget (OPB), consistent with the legislation in HB 277 that these documents be routed to OPB on or before September 1, 2011

Mr. Nash thanked everyone that had worked so hard on preparing these final versions.

**Formal Action**

Mr. Byrd moved and Mr. Deriso seconded the motion to approve the final versions of the 2011 report to the GDC Board for their consideration. The recommendation was approved unanimously.

Al Nash adjourned the meeting at 10:25am.

**APPROVED:**



**Al Nash, Chairman**

**APPROVED AS TO FORM:**



**Kirk R Fjelstul, Chief Counsel**

**ATTEST:**



**William Pratt, Recording Secretary**

Georgia Regional Transportation Authority  
245 Peachtree Center Avenue, NE, Suite 800  
Atlanta, Georgia 30303-1223

Operations and Finance Committee  
Meeting Minutes  
August 10, 2011

**COMMITTEE MEMBERS PRESENT:**

Walter M. Deriso, Jr.  
Dwight Evans  
Mike Byrd  
Alton Knight  
Narender Reddy  
Dick Anderson

**BOARD MEMBERS PRESENT:**

Al Nash  
Edward Tate  
J. T. Williams

**COMMITTEE MEMBERS ABSENT:**

None

\*A quorum was present

All notice having been duly given, the Operations and Finance Committee of the Georgia Regional Transportation Authority was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia.

Alton Knight Committee Chair called the meeting to order at 10:33 a.m.

**APPROVAL OF COMMITTEE MINUTES OF THE June 8, 2011 MEETING**

Minutes for the meeting of June 8, 2011 committee meeting were reviewed and approved as circulated.

**APPROVAL OF COMMITTEE AGENDA FOR THE August 10, 2011 MEETING**

The agenda for the August 10, 2011 committee meeting was approved with the addition of new business item as circulated.

**Monthly Financial Report**

Mark Peoples gave following financial report.

**Balance Sheet**

- Fund Balance for the year ending 6/30/2011 decreased by \$2,202,640. as a result of the net activity of the income statement results for the year coupled with the year end grant match postings from fund balance
- A/R balance \$53,895 is reasonable and there are no issues that will result in non-payment.
- A/P balance \$86,190 is higher and typical of a year-end statement. A/P continues to post into July in order to capture all 2011 invoices received after June 30.
- 100% of GRTA's fund balance is reserved for existing match commitments.

## **Income Statement**

- The income statement for year-end reflects actual vs. amended FY2011 operating budget for the general fund.
- \$1.2M in income generated from indirect costs calculated against direct salaries posted to federal grants.
- \$712,121 in other income is from \$470K generated from the planning MOU with GDOT and \$242K staff time charged to federal grants.
- Expenses:
- Personal services over budget by \$43,167 as a result of staffing changes throughout the year. It is offset by other income generated throughout the year.
- Remaining expenses are under budget for the year as a result of management efficiencies implemented in FY2010 and carried into FY2011 for the preservation of our fund balance.

## **Monthly Operations Report**

Jim Ritchey gave the following monthly Xpress Operations Report.

1. For the month of June Xpress revenues were well over budget yielding YTD 11.6 percent (almost \$1.2 million) increase in revenues over budget and 23.6 percent of prior year.
2. Operating expenses YTD are 8.7 percent less than budget but increased 10.5 percent over prior period.
3. The resulting net cost of service for the fiscal year 2011 was \$10.4 million which was 2.2 million less than budgeted and \$402,848 more than last year.
4. Considering that fuel cost have risen by \$933,281 over FY 11 these results demonstrate that October 2010 fare increase and the cost saving measures that we implemented in June of 2011 have been quite effective.
5. We ended the fiscal year with a yearend balance of county funds of \$2.5 million which is \$1.2 million more than expected. These funds can help us offset the increased fuel prices in FY 12.
6. Ridership for the year was up 3.1 percent over last year.

## **Approval of Contract Amendment #2 for GRTA Contract No. 09-024 (Action)**

This agenda item is to request the committee recommend to the Board approval to amend GRTA Contract No 09-024 between GRTA and Veolia Transportation Services, Inc for the operation of Xpress Route 408. A contract amendment is required to update the contract expiration date and increase the total compensation.

### **Formal Action**

Authorize the Executive Director to negotiate and execute a contract amendment to GRTA Contract No. 09-024 with Veolia Transportation Services for the operation of Xpress Route 408 through June 30, 2015. Mr. Evans moved and Mr. Byrd seconded the motion. The motion was approved unanimously.

## **Authorize Xpress Park and Ride Agreements**

To authorize the Executive Director to negotiate and execute a park and ride lease agreement with the Brandsmart USA and Discover Mills for continue use of park and ride lots.

### **Formal Action**

To authorize the Executive Director to negotiate and execute the park and ride agreements with Mills Corporation for 750 parking spaces at Discover Mills and with Brandsmart USA for 400 parking spaces at Stockbridge. Mr. Anderson moved and Mr. Byrd seconded the motion. The motion was approved unanimously.

**New Business**

**Xpress Maintenance Contracts Work Order Approval Authority Delegation**

The purpose is to authorize the Executive Director to delegate approval authority up to \$20,000 to Jim Ritchey, Chief Regional Transit Operations Officer for Xpress maintenance work orders under existing contracts with W. W. Williams Southeast, Inc (GRTA No. 10-053) and Associated Fuel Systems, Inc. (GRTA No. 10-055). Any work order exceeding \$20,000 shall continue to require advance approval of the Executive Director and/or the GRTA Board Chair. This delegation shall not be construed as a contract modification.

**Formal Action**

Authorize the GRTA Executive Director to delegate approval authority up to \$20,000 to Jim Ritchey, Chief Regional Transit Operations Officer, for Xpress maintenance work orders under existing contracts with W.W. Williams Southeast, Inc.(GRTA No. 10-053) and Associated Fuel Systems, Inc. (GRTA No. 10-055). Mr. Reddy moved and Mr. Evans seconded the motion. The motion was approved unanimously.

**ADJOURNMENT**

Mr. Knight adjourned the meeting at 11:15 a.m.

**APPROVED:**

  
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Alton Knight, Chairman

**APPROVED AS TO FORM:**

  
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Kirk R. Fjelstul, Chief Counsel

**ATTEST:**

  
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William Pratt, Recording Secretary

Georgia Regional Transportation Authority  
245 Peachtree Center Avenue, NE, Suite 800  
Atlanta, Georgia 30303-1223

Projects & Planning Committee  
Meeting Minutes  
August 10, 2011

**COMMITTEE MEMBERS PRESENT:**

J.T. Williams (Chair)  
Walter M. Deriso, Jr.  
Narender Reddy  
Al Nash  
John A. Sibley, III  
Dwight Evans  
Dick Anderson  
Jerry Bowman

**BOARD MEMBERS PRESENT:**

Mike Byrd  
Alton Knight

**COMMITTEE MEMBERS ABSENT:**

Bob Voyles  
Lara Hodgson  
Ken Stewart

\*A quorum was present

All notice having been duly given, the Projects and Planning Committee of the Georgia Regional Transportation Authority was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia.

J. T. Williams, Committee Chair called the meeting to order at 11:23 a.m.

**APPROVAL OF COMMITTEE MINUTES OF THE JUNE 8, 2011 MEETING**

Minutes for the meeting of June 8, 2011 were reviewed and approved as circulated.

**APPROVAL OF COMMITTEE AGENDA FOR AUGUST 10, 2011 MEETING**

The agenda for the August 10, 2011 committee meeting has been circulated. The agenda was approved as circulated.

**Monthly Air Quality Report**

Kai Zuehlke gave the Air Quality Report, briefly summarizing the written material.

**TIA Update**

Mr. Fjelstul provided a report on the status of the TIA and recapped the July 7, 2011 ARC/GRTA panel discussion that was held at the Loudermilk Center. Mr. Fjelstul explained how the schedule and cost numbers were arrived at and the current status.

**TIP Approval (Action)**

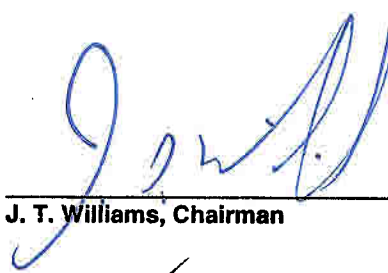
The purpose is to approve of the 2012 – 2017 TIP. Mr. Williams stated there is a quorum present to proceed with taking a vote.

**Formal Action**

To recommend approval of the 2012-2017 TIP. Mr. Nash moved and Mr. Reddy seconded the motion. The motion was approved unanimously.

J. T. Williams adjourned the meeting at 12:40 p.m.

**APPROVED:**



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J. T. Williams, Chairman

**APPROVED AS TO FORM:**



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Kirk R Fjelstul, Chief Counsel

**ATTEST:**



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William Pratt, Recording Secretary

**Georgia Regional Transportation Authority  
245 Peachtree Center Avenue, NE, Suite 800  
Atlanta, Georgia 30303-1223**

**GRTA/GDC Board of Directors Meeting Minutes  
Special Called Conference Call  
August 18, 2011**

**BOARD MEMBERS PRESENT:**

Walter M. Deriso, Jr. (Chair)  
Dick Anderson  
Narender Reddy  
J.T. Williams  
Ken Stewart  
Edward Tate  
Lara Hodgson  
Bob Voyles  
Mike Byrd  
Alton Knight  
John A. Sibley, III  
Dwight Evans

**BOARD MEMBERS ABSENT:**

Al Nash  
Jerry Bowman

\*A quorum was present.

All notice having been duly given, the Georgia Regional Transportation Authority Board/Governor's Development Council Board held a special called telephone conference meeting at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia, 30303.

Sonny Deriso called the meeting to order at 2:05 p.m. and called the roll to confirm all board members on the conference call.

**APPROVAL OF BOARD AGENDA FOR THE AUGUST 18, 2011 MEETING**

The agenda for August 18, 2011 is to approve the 2012 – 2017 TIP.

**Operations and Finance Committee Report**

Mr. Deriso reported that the Operations and Finance Committee recommended to the Board of Directors the approval of the 2012 – 2017 TIP.

**Formal Action**

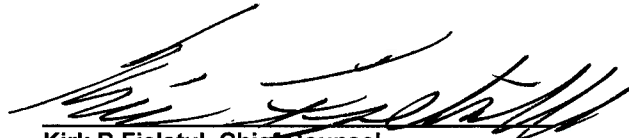
As a Committee recommendation no motion is required. Mr. Deriso called for a vote and the motion passed unanimously.

Sonny Deriso adjourned the meeting at 2:08 p.m.

APPROVED:

  
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Walter M. Deriso, Jr., Chairman

APPROVED AS TO FORM:

  
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Kirk R Fjelstul, Chief Counsel

ATTEST:

  
\_\_\_\_\_  
William Pratt, Recording Secretary