

Georgia Regional Transportation Authority
245 Peachtree Center Avenue, NE, Suite 800
Atlanta, Georgia 30303-1223

GRTA/GDC Board of Directors Meeting Minutes
September 14, 2011

BOARD MEMBERS PRESENT

Walter M. Deriso, Jr. (Chair)
Narender Reddy
Al Nash
J.T. Williams
Lara Hodgson
Bob Voyles
Jerry Bowman
John A. Sibley, III
Dwight Evans
Alton Knight
Mike Byrd

BOARD MEMBERS ABSENT:

Dick Anderson
Ken Stewart
Edward Tate

*A quorum was present, but not 2/3 majority to approve the TIP. Mr. Deriso stated there would be a special called conference call to approve the TIP.

All notice having been duly given, the Georgia Regional Transportation Authority Board/Governor's Development Council Board was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia.

Sonny Deriso called the meeting to order at 2:10 p.m.

APPROVAL OF BOARD MINUTES OF THE AUGUST 10, 2011 MEETING

Minutes for the regular meeting of August 10, 2011 were reviewed and approved as circulated.

APPROVAL OF BOARD AGENDA FOR THE SEPTEMBER 14, 2011 MEETING

The agenda for the September 14, 2011 meeting was approved with the addition of item number 9A as circulated.

Public Comment

None

Executive Director's Report

MAP Award

Ms. Jannine Miller introduced Mr. Scott Owens, President of the local chapter of the Association of Government Accountants. He presented to GRTA the Certificate of Excellence GOLD Award for its 2010 Transportation MAP (Metropolitan Atlanta Performance) Report. Mr. Valentin Vulov and Ms. Miller accepted the award on behalf of GRTA.

ARC Committees (ELUC/TAQC/RTC)

Mr. Narender Reddy gave the ELUC committee report. Mr. Reddy reported the ELUC Teams were appointed at the August 11, 2011 meeting to assist the ARC in the planning efforts moving forward.

Ms. Miller reported that neither TAQC or the RTC met this past month due to the ARC staff working on the TIA.

Legislative Update

Matt Markham reported that Governor Deal has called for a special session of the General Assembly to deal with redistricting and moving the TIA vote from July to November 2012. Mr. Markham stated the Legislature decided not to act on moving the TIA vote to November.

Mr. Markham informed the board of the Transit Governance Executive Order that Governor Deal signed on September 7, 2011 forming a Transit Governance Task Force. Their work will begin on October 1, 2011 and have a final report to the Governor by January 23, 2012.

Operations and Finance Committee Report

Mr. Knight gave the summary for the Operations and Finance Committee.

The monthly financial report was given by Mark Peoples. There are no reportable issues for the balance sheet. The fund balance is committed to current projects.

Jim Ritchey gave the monthly operations report. Total operating revenue is above goal. Operating expenses are tracking at estimates. Transportation is tracking below estimates, although above last year. Overall net cost of service is over budget.

Formal Action

The Committee's recommendation is to authorize the Executive Director to negotiate and execute a contract amendment to GRTA Contract No. 09-026 with American Coach Lines of Atlanta for the operation of Xpress Routes in the I 85 and GA 400 corridors through June 30, 2012. As a Committee recommendation no second is required. The motion passed unanimously.

Projects and Planning Committee Report

J.T. Williams gave the summary for the Projects and Planning Committee. Mr. Williams gave highlights of the Air Quality report. Todd Long presented to the committee a status update on the TIA.

Sonny Deriso adjourned the meeting at 2:03 p.m.

APPROVED:



Walter Deriso, Chairman

APPROVED AS TO FORM:



Kirk R. Fjelstul, Chief Counsel

ATTEST:



William Pratt, Recording Secretary

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Operations and Finance Committee
Meeting Minutes
September 14, 2011

COMMITTEE MEMBERS PRESENT:

Walter M. Deriso, Jr.
Dwight Evans
Mike Byrd
Alton Knight
Narender Reddy

BOARD MEMBERS PRESENT:

Al Nash
Al Nash
John A. Sibley, III
Bob Voyles
J. T. Williams

COMMITTEE MEMBERS ABSENT:

Dick Anderson

*A quorum was present

All notice having been duly given, the Operations and Finance Committee of the Georgia Regional Transportation Authority was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia.

Alton Knight Committee Chair called the meeting to order at 10:36 a.m.

APPROVAL OF COMMITTEE MINUTES OF THE AUGUST 10, 2011 MEETING

Minutes for the meeting of August 10, 2011 committee meeting were reviewed and approved as circulated.

APPROVAL OF COMMITTEE AGENDA FOR THE SEPTEMBER 14, 2011 MEETING

The agenda for the September 14, 2011 committee meeting was approved with the addition of new business item as circulated.

Monthly Financial Report

Mark Peoples gave following financial report.

Balance Sheet

- Fund Balance for the period ending July 31, 2011 increased by \$135,679
- A/R balance \$56,099 is reasonable and there are no issues that should result in non-payment.
- A/P balance \$16,110 is related to payroll withholdings which clears on a monthly basis.
- 100% of GRTA's fund balance is reserved for existing match commitments.

Income Statement

- Income: Other revenue is generated by payments from the planning MOU with GDOT as well as any GRTA staff hours charged to Federal grants.
- Expense: For the first month of the new fiscal year, there is nothing unexpected on the income statement. Contractual services percentage appears high for the month at 35% but the annual contract for \$24,000 to the Department of Law is paid in July and covers the expense for the entire year.

Monthly Operations Report

Jim Ritchey gave the monthly operations report for July, 2011. Total operating revenues are 17% above last year and above goal as well. Operating expenses are tracking above due to insurance payments. Transportation is tracking below estimates, although above last year. Fuel is up 61% over last year but below goal. Park and Ride expenses are above goal. Overall net cost of service is above budget.

Mr. Ritchey presented the Xpress Operations Statistical Report, which included information on operating statistics and operating ratios for Xpress including CCT, GCT, and GRTA operated routes. The report also included information on boardings, security, passenger miles, revenue hours, road calls, complaints and accidents.

Approval of Contract Amendment #1 for GRTA Contract No. 10-026 (Action)

This agenda item is to request the committee recommend to the Board approval to amend GRTA Contract No. 10-026 between GRTA and American Coach Lines of Atlanta for the operation of Xpress Routes in the I-85 and GA 400 corridors. A contract amendment is required to update the contract expiration date and increase the total compensation.

Formal Action

Authorize the Executive Director to negotiate and execute a contract amendment to GRTA Contract No. 09-026 with American Coach Lines of Atlanta for the operation of Xpress Routes through June 30, 2012. The contract contemplates extensions through the exercise of options. The cost increase is based on contemplated increased service. The formula for calculating costs is in the contract. Mr. Reddy moved and Mr. Evans seconded the motion. The motion was approved unanimously.

New Business

Jannine Miller gave the committee a brief update on where Xpress stands on funding under the TIA. She stated that many members of the ARC Roundtable are working to see that Xpress is fully funded when the final list of projects is completed.

ADJOURNMENT

Mr. Knight adjourned the meeting at 11:04 a.m.

APPROVED:



Alton Knight, Chairman

APPROVED AS TO FORM:



Kirk R. Fjelstul, Chief Counsel

ATTEST:



William Pratt, Recording Secretary

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Projects & Planning Committee
Meeting Minutes
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COMMITTEE MEMBERS PRESENT:

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BOARD MEMBERS PRESENT:

Mike Byrd
Alton Knight

COMMITTEE MEMBERS ABSENT:

Dick Anderson

*A quorum was present

All notice having been duly given, the Projects and Planning Committee of the Georgia Regional Transportation Authority was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia.

J. T. Williams, Committee Chair called the meeting to order at 11:19 a.m.

APPROVAL OF COMMITTEE MINUTES OF THE AUGUST 10, 2011 MEETING

Minutes for the meeting of August 10, 2011 were reviewed and approved as circulated.

APPROVAL OF COMMITTEE AGENDA FOR SEPTEMBER 14, 2011 MEETING

The agenda for the September 14, 2011 committee meeting has been circulated. The agenda was approved as circulated.

Monthly Air Quality Report

Kai Zuehlke gave the Air Quality Report, briefly summarizing the written material.

Freight and Logistics Plan

Mr. Dike Ahanatu of Cambridge Systematics presented a PowerPoint presentation on the Georgia Statewide Freight and Logistics Action Plan. Mr. Ahanatu gave a brief history and overview of the action plan. The key freight features included a statewide prospective, key metro-level freight hubs and the issues and needs of the plan.

TIA Update

Mr. Todd Long provided a report on the status of the TIA. Mr. Long stated that the process is in the public comment period now. There will be 40 meetings around the state with the most being in the Atlanta metro region. The first region took a vote, the Coastal Region which is located in the Savannah area passed their proposed list. Mr. Long gave a brief summary on the highlights of each of the 12 regions.

Mr. Kirk Fjelstul updated the committee on the process of meetings that will take place before the final list is produced on October 15, 2011. Ms. Jannine Miller made the committee aware of the level of service that Xpress would be at if the funding remains at \$100 million. Mr. Williams requested an email be sent out after the ARC Executive Committee passed their list.

J. T. Williams adjourned the meeting at 12:29 p.m.

APPROVED:



J. T. Williams, Chairman

APPROVED AS TO FORM:



Kirk R Fjelstul, Chief Counsel

ATTEST:



William Pratt, Recording Secretary