

**Georgia Regional Transportation Authority
245 Peachtree Center Avenue, NE, Suite 800
Atlanta, Georgia 30303-1223**

**Operations and Finance Committee
Meeting Minutes
August 12, 2009**

COMMITTEE MEMBERS PRESENT:

Alton Knight, Chair
Sonny Deriso
Caric Martin
Narender Reddy
Dwight Evans
Jerry Bowman
Al Nash
Mike Byrd

OTHER MEMBERS PRESENT:

John Sibley
Bob Voyles

COMMITTEE MEMBERS ABSENT:

Charlotte Nash

All notice having been duly given, the Operations and Finance Committee of the Georgia Regional Transportation Authority was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia.

Alton Knight called the meeting to order at 10:35 a.m.

APPROVAL OF COMMITTEE MINUTES OF THE JUNE 10, 2009 MEETING

Minutes for the meeting of June 10, 2009 were reviewed and approved as circulated.

APPROVAL OF COMMITTEE AGENDA FOR THE AUGUST 12, 2009 MEETING

The agenda for the June 10, 2009 committee meeting has been circulated. The agenda was approved as circulated.

Vanpool Decision

Jim Ritchey reported on the vanpool decision. He stated that the vanpool program had been in operation for approximately 30 years. There has been growth in the program, and the largest amount of growth has been in the private sector. 50% of the vans operated by GRTA have over 100,000 and the vans are old. It is the recommendation of the staff that the vanpool be privatized and GRTA operation cease October 30, 2009. It is further recommended that GRTA supplement the privatization and transition by subsidizing each transferred van at a rate of \$500 per month through June 30, 2010.

COMMITTEE MOTION:

Caric Martin moved that the committee accept the recommendation to privatize the vanpool and end GRTA service October 30, 2009 and that GRTA subsidize each transferred van at a rate of \$500 per month through June 20, 2010. The motion was seconded by Mike Byrd. A vote was taken and the motion carried unanimously.

GDOT Basic Order Agreements

Jim Ritchey explained that the basic order agreements manage the money flow between bond funds and federal funds. He pointed out that there are projects where funding can be changed from state bond funds to federal funds.

COMMITTEE MOTION:

Caric Martin moved that the committee accept the recommendation for the Executive Director be authorized to negotiate and execute 17 basic order agreements for projects and one basic order agreement providing for the annual payment of vehicle maintenance software license fees and property insurance up to the amounts shown in the FTA column on the attachment. The motion was seconded by Narender Reddy. A vote was taken and the motion carried unanimously.

Gwinnett County Park and Ride Agreement

Jim Ritchey explained that the Gwinnett County Park and Ride at I-985/GA 20 has grown and needs expansion. He also stated that a park and ride at Cedars Road needed to be constructed. It is recommended that the Executive Director be authorized to negotiate and execute the agreement with Gwinnett County for the expansion of the I-985 lot and for the Cedars Road park and ride.

COMMITTEE MOTION:

Caric Martin moved that the committee accept the recommendation for the Executive Director to negotiate and execute the agreement with Gwinnett County for the expansion of the I-985/GA 20 Park and Ride lot and construction of the Cedars Road Park and Ride lot using funds from Gwinnett County. The motion was seconded by Mike Byrd. A vote was taken and the motion carried unanimously.

Extend Protective Rent Agreement for 5250 Frontage Road

Jim Ritchey stated that the protective rent agreement at the Frontage Road property is set to expire at the end of August. The FTA grant funds are expected to be approved by the end of September. It is the recommendation that the Executive Director be authorized to extend the terms of the license agreement with 5250 Frontage Road LLC through the end of December.

COMMITTEE MOTION:

Dwight Evans moved that the committee accept the recommendation to authorize the Executive Director to extend the terms of the existing license agreement with 5250 Frontage Road LLC through the end of December. The motion was seconded by Caric Martin. A vote was taken and the motion carried unanimously.

Triennial Review Results

Jim Ritchey reported on the results of the Triennial review. Twenty three areas were examined, and there were three deficiencies. The deficiencies have been or will be addressed in the near future. Overall the review was a positive one.

Monthly Operations Report

Ridership is up 28.5% for the fiscal year, but ridership is down 16% from June of 2008. Mr. Ritchey accounted for the decrease due to economic conditions.

Monthly Financial Report

Monique Simmons reported that the May report is finished, but the June report was not finished due to fiscal year closing. The 2011 budget must be submitted by September 1. Cuts of 4, 6 and 8% must be submitted, but Ms. Simmons believes that the cuts will be achieved because of the vacancies in the GRTA staff that will not be filled. Ms. Simmons also discussed the furloughs through the end of the year. There will be no interruption of Xpress service. Customers will be able to purchase tickets through various ticket outlets in the city.

ADJOURNMENT

The meeting was adjourned at 11:20 a.m.