

**Georgia Regional Transportation Authority
245 Peachtree Center Avenue, NE, Suite 800
Atlanta, Georgia 30303-1223**

**Operations and Finance Committee
Meeting Minutes
November 10, 2009**

COMMITTEE MEMBERS PRESENT:

Alton Knight, Chair
Sonny Deriso
Dwight Evans
Narender Reddy
Mike Byrd

COMMITTEE MEMBERS ABSENT:

Caric Martin
Charlotte Nash

All notice having been duly given, the Operations and Finance Committee of the Georgia Regional Transportation Authority was held at the Georgia Regional Transportation Authority office, 245 Peachtree Center Avenue, Suite 800, Atlanta, Georgia.

Alton Knight called the meeting to order at 10:48 a.m.

APPROVAL OF COMMITTEE MINUTES OF THE SEPTEMBER 9, 2009 MEETING

Minutes for the meeting of September 9, 2009 were reviewed and approved as circulated.

APPROVAL OF COMMITTEE AGENDA FOR THE NOVEMBER 11, 2009 MEETING

The agenda for the November 10, 2009 committee meeting has been circulated. The agenda was approved as circulated.

Bank Authorization for CFO

Dick Anderson introduced Mark Peoples to the committee and welcomed him to the GRTA staff. Mark Peoples advised the Board that the authorization presented to the Board allows he Denise Uzzell to transfer money from the main concentration account to and from the investment account.

COMMITTEE MOTION:

Narender Reddy moved that the committee authorize Mark Peoples and Denise Uzzell to move funds between the operating account and the State Investment Account. The motion was seconded by Dwight Evans. A vote was taken and the motion carried unanimously.

Downtown Bus Routing

Jim Ritchey made introductory comments regarding the in-town transit routing for the Xpress service and routing changes resulting from the Memorandum of Agreement (MOA) dated May 14, 2009 between the City of Atlanta, the MARTA, and GRTA. Mr. Ritchey introduced Shaun Green of GRTA, Jason Morgan, Regional Planner for MARTA and Joe Basista from the City of Atlanta public works department. Mr. Green explained that service is being split in downtown to help relieve congestion and service will be doubled over time. He discussed contra-flow traffic patterns and funding of the projects. Mr. Green stated that certain agencies would assume responsibility of duties and would include GRTA for NEPA, funding and construction documents, the City of Atlanta and MARTA for reviews and approval of the projects, City of Atlanta, MARTA and GRTA for provision of shelter, City of Atlanta, MARTA and

GRTA for construction and implementation of the projects and the City of Atlanta would be responsible for parking enforcement. A timeline has been assigned for completion of the projects. Joe Basista, Commissioner of Public Works for the City of Atlanta addressed the Board and thanked all the participants from City of Atlanta, MARTA and GRTA for the work done. Jason Morgan from MARTA offered comments of support and stated that these types of partnerships were essential for the growth of transit and expressed his appreciation for all the work done thus far.

Xpress Financial Plan

Jim Ritchey stated this report is an update for 2009. Mr. Ritchey said many months and years have been spent working on congestion. There has been a phenomenal population growth and the strategic plan is designed to interact with IT3. Bus rapid transit refers to a set of design features that provide high quality and cost effective transit services including the right connections, competitive travel times and high frequencies and a thoughtfully designed customer service experience. Xpress service has increased over the years and Xpress saw about a 20% increase in ridership in the last year. The results of the customer service survey revealed that 70% of the riders use Xpress five days per week. There are will be additional vehicles added to the fleet. Additional park and ride lots will be added to accommodate the growth. There will be about 45 facilities and 6,000 parking spaces. For FY 2010 \$58,000,000 has been received in grant funding. New routes will be implemented and five new stations will be completed in 2011.

Monthly Operations Report

Jim Ritchey gave the operations report. Ridership is down 20% from 2008. For the year to date fare box revenues are down and an investigation is being conducted. On the expense side Xpress is below the estimate. Net cost of service is also under budget.

Monthly Financial Report

Mark Peoples gave the financial report. Mr. Peoples presented the August figures. Income rentals and contractual services appear high, but payment were recently made and not spread out over the year. All other figures are tracking accordingly.

ADJOURNMENT

The meeting was adjourned at 11:40 a.m.