



## GRTA DRI EXPEDITED REVIEW PACKAGE CHECKLIST

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### INSTRUCTIONS

**The Pre-Application Conference is the last opportunity to request expedited review of a proposed development of regional impact.** This checklist is intended to assist applicants in their preparation of materials in support of a request for expedited review. **GRTA strongly recommends that all applicants that wish to seek expedited review schedule a Methodology Meeting with GRTA staff to resolve questions regarding acceptable methodologies and data sources in advance of the Pre-Application Conference.**

Applicants must submit three (3) printed copies and one (1) electronic copy on a CD-ROM disc (readable by any PC) of each of the items indicated below to GRTA at the time of the Pre-Application Conference or up to ten (10) days prior. The electronic and hard copies are ideally transmitted to GRTA **at** the pre-application conference. Please indicate the electronic file name on the printed version of the documents. Applicants are encouraged to combine items on this checklist into a single electronic file whenever appropriate. Acceptable electronic file formats are:

*Graphics:*

- JPEG (\*.jpg)
- Portable Network Graphics (\*.png),
- Graphics Interchange Format (\*.gif)
- AutoCAD Export Format (\*.dxf)
- Tag Image File Format (\*.tif)
- Adobe Portable Document Format (\*.pdf)

*Narrative documents:*

- Microsoft Word 2000 (\*.doc)
- Adobe Portable Document Format (\*.pdf)

Applicant Name: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_  
Applicant Contact Information: \_\_\_\_\_  
DRI Name:- \_\_\_\_\_ DRI Number: \_\_\_\_\_

Place a check in the checkbox if the item is included in the submitted Expedited DRI Review Package. Indicate the name of the electronic file in the blank marked "file name." Indicated the type of file, using the three-letter extension above (e.g., .jpg) in the blank marked "file type." Indicate the reference (e.g., page number, figure number, section number, etc.) in the file in the blank marked "reference."

### APPLICABLE CHECKLISTS

Please check one or more of the check boxes below:

1.  Applications under Section 3-102.B. (Limited Daily Trip Generation) – must include the items listed in Section 3-101.A (INTERNAL CIRCULATION), Section 3-101.B (INGRESS AND EGRESS) and Section 3-102.B (LIMITED DAILY TRIP GENERATION).
2.  Applications under Section 3-102.C. (Mixed Uses) – must include the items listed in Section 3-101.A (INTERNAL CIRCULATION), Section 3-101.B (INGRESS AND EGRESS) and Section 3-102.C (MIXED USES).
3.  Applications under Section 3-102.D. (Area of Influence) – must include the items listed in Section 3-101.A (INTERNAL CIRCULATION), Section 3-101.B (INGRESS AND EGRESS and Section 3-102.D (AREA OF INFLUENCE).
4.  Applications under Section 3-102.E. (Alternative Modes of Transportation) – must include the items listed in Section 3-101.A (INTERNAL CIRCULATION), Section 3-101.B (INGRESS AND EGRESS) and Section 3-102.E (ALTERNATIVE MODES OF TRANSPORTATION).

**INTERNAL CIRCULATION, INGRESS, AND EGRESS**  
**(§ 3-101 – ALL APPLICATIONS)**

<input type="checkbox"/>	Site plan that illustrates uses, intensities of use, internal vehicular and pedestrian circulation, parking areas (including ingress and egress points), and access points to adjacent public roadways.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Vehicle, bicycle, and pedestrian facilities shown on the site plan.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Location map.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Aerial photograph(s).	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Tabular description of the site area (proposed land uses with densities, intensities, and off-street parking).	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Trip generation analysis (gross, mixed-use, pass-by, and transit reductions).	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Trip distribution for site driveways and internal roadways.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	List of access points with proposed laneage (ingress/egress locations and all on-site parking access points).	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Project phasing schedule noting build-out year.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Projected traffic volumes at access points (one set for each phase).	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Level of service standards and calculations at access points.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	List of required improvements at access points.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Demonstration that on-site pedestrian movements are efficient.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Demonstration that on-site vehicle movements are efficient and will avoid unacceptable delay during peak access periods.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Summary showing vehicular level	_____ reference	_____ file name	_____ file type

of service and demonstration that vehicle access will not result in unacceptable congestion on adjacent roads and nearby intersections.	reference	file name	file type
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**OPTION 1. LIMITED DAILY TRIP GENERATION**  
(APPLICATIONS UNDER § 3-102.B. ONLY)

<input type="checkbox"/> Description and justification of methodology/assumption and data sources.	_____	_____	_____
	reference	file name	file type
<input type="checkbox"/> Georgia Environmental Protection Division (EPD) letter stating no air quality permit is needed.	_____	_____	_____
	reference	file name	file type

**OPTION 2. MIXED USES**  
(APPLICATIONS UNDER § 3-102.C. ONLY)

<input type="checkbox"/> Trip generation analysis, including trip reductions attributable to the design and uses of the proposed DRI.	_____	_____	_____
	reference	file name	file type
<input type="checkbox"/> Explanation of the physical relationship between proposed land uses.	_____	_____	_____
	reference	file name	file type
<input type="checkbox"/> Explanation of any feature(s) related to the interaction among uses, trip-making, and alternative modes of transportation.	_____	_____	_____
	reference	file name	file type
<input type="checkbox"/> Description and justification of methodology/assumptions and data sources.	_____	_____	_____
	reference	file name	file type
<input type="checkbox"/> Mixed-use reductions and the justification (provision of bike/pedestrian facilities and distance between uses) shown on the site plan.	_____	_____	_____
	reference	file name	file type
<input type="checkbox"/> Pedestrian and bicycle mode trip reductions.	_____	_____	_____
	reference	file name	file type
<input type="checkbox"/> Transit mode trip reduction.	_____	_____	_____
	reference	file name	file type
<input type="checkbox"/> Description and justification of all methodology/assumptions and data sources, consistent with Section 3-102.F.	_____	_____	_____
	reference	file name	file type

**OPTION 3. AREA OF INFLUENCE**  
(APPLICATIONS UNDER § 3-102.D. ONLY)

<input type="checkbox"/>	Location map showing six mile radius around proposed DRI, including generalized existing land uses within and adjacent to the site	_____ reference	_____ file name	_____ file type
Choose check-boxes #1 only OR both #2 and #3::				
<input type="checkbox"/>	1. Data and analysis showing that the mix of land uses in and within 6 miles of the proposed DRI will keep at least 65% of the single occupant vehicle trips to distances of less than 6 miles (3-102.D.2. only)	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	2. Description of anticipated employment opportunities within the proposed DRI, including number of jobs, type of employment, and anticipated salary ranges (3-102.D.3. only)	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	3. Description of housing opportunities within the proposed DRI, including number of units and price ranges (3-102.D.3. only)	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Description and justification of all methodology/assumptions and data sources, consistent with Section 3-102.F	_____ reference	_____ file name	_____ file type

**OPTION 4. ALTERNATIVE MODES OF TRANSPORTATION**  
(APPLICATIONS UNDER § 3-102.E. ONLY)

Choose one of the three sub-option and check the associated check-boxes:

Sub-option #1

<input type="checkbox"/>	Map and description of on- and off-site (Study Network) bicycle and pedestrian facilities.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Map and description on- and off-site (Study Network) transit facilities.	_____ reference	_____ file name	_____ file type
<input type="checkbox"/>	Demonstration that at least 25% of	_____	_____	_____

<p>the trips generated by the proposed DRI will be by means other than the single occupant vehicle.</p>	<p>reference</p>	<p>file name</p>	<p>file type</p>
<p>Sub-option #2</p>			
<p><input type="checkbox"/> Demonstration that the improvements and facilities of the DRI will substantially increase the likelihood that a significant percentage of residents, employees, or visitors will not travel by single occupant vehicle (SOV), and that those improvements and facilities are the maximum reasonable measures that can be taken in this regard.</p>	<p>reference</p>	<p>file name</p>	<p>file type</p>
<p><input type="checkbox"/> List of “improvements and facilities of the DRI” that will substantially decrease use of the single-occupant vehicle and documentation that the list is the set of “maximum reasonable measures.”</p>	<p>reference</p>	<p>file name</p>	<p>file type</p>
<p>Sub-option #3</p>			
<p><input type="checkbox"/> Demonstration that the proposed DRI is located within a GRTA-designated Transit Enabled Area and meets the requirements for expedited review under that designation AND that the proposed “character and magnitude” of development is consistent with and will further GRTA’s goals and objectives to improve regional mobility and air quality</p>	<p>reference</p>	<p>file name</p>	<p>file type</p>
<p>All Sub-options</p>			
<p><input type="checkbox"/> Description and justification of all methodology/assumptions and data sources, consistent with Section 3-102.F</p>	<p>reference</p>	<p>file name</p>	<p>file type</p>

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