



## GRTA DRI NON-EXPEDITED REVIEW PACKAGE CHECKLIST

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### INSTRUCTIONS

Applicants must submit three (3) printed copies and one (1) electronic copy on a CD-ROM disc (readable by any PC) of each of the items indicated below to GRTA. Please indicate the electronic file name on the printed version of the documents. Applicants are encouraged to combine items on this checklist into a single electronic file whenever appropriate. Acceptable electronic file formats are:

*Graphics:*

- JPEG (\*.jpg)
- Portable Network Graphics (\*.png),
- Graphics Interchange Format (\*.gif)
- AutoCAD Export Format (\*.dxf)
- Tag Image File Format (\*.tif)
- Adobe Portable Document Format (\*.pdf)

*Narrative documents:*

- Microsoft Word 2000 (\*.doc)
- Adobe Portable Document Format (\*.pdf)

*GRTA Address*

(three printed and one electronic copies):

Georgia Regional Transportation Authority  
ATTN: DRI Coordinator  
245 Peachtree Center Avenue, Suite 900  
Atlanta, Georgia 30303

Place a check in the checkbox if the item is included in the submitted GRTA DRI Review Package. Indicate the name of the electronic file in the blank marked "file name." Indicate the type of file, using the three-letter extension above (*e.g.*, .jpg) in the blank marked "file type." Indicate the reference (*e.g.*, page number, figure number, section number, etc.) in the file in the blank marked "reference."

This form may be modified upon agreement of the parties during the pre-application conference, as reflected in the Letter of Understanding.

Applicant Name: \_\_\_\_\_

Applicant Contact Information: \_\_\_\_\_

DRI Name:- \_\_\_\_\_ DRI Number: \_\_\_\_\_

### PROJECT DESCRIPTION

<input type="checkbox"/>	location map, showing DRI and the study network	_____	_____	_____
		reference	file name	file type
<input type="checkbox"/>	aerial photograph(s)	_____	_____	_____
		reference	file name	file type
<input type="checkbox"/>	project phasing schedule noting build-out year	_____	_____	_____
		reference	file name	file type
<input type="checkbox"/>	general description of any feature(s) related to the interaction among uses, trip-making, and alternative modes of transportation	_____	_____	_____
		reference	file name	file type

### LOCAL PLAN SUMMARY

<input type="checkbox"/>	how the proposal relates to/complies with the local government's Comprehensive Plan, generally, and with specific reference to transportation and capital improvements elements (narrative)	_____	_____	_____
		reference	file name	file type

## SITE PLAN ELEMENTS

<input type="checkbox"/> Site Plan, including location, size, character, and intensity of proposed uses, number and location of all parking spaces, location, size, and character of all site access points	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> table depicting number of required parking spaces and proposed parking spaces by land use, including shared parking analysis, if applicable	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> description of unique features/characteristics of the development, esp. those likely to affect the level of transportation impacts	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> Proposed traffic control plan (on-site and access points) shown on site plan	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> explanation of the physical relationship between proposed land uses	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> design features that encourage interaction among uses	_____ reference	_____ file name	_____ file type

## PEDESTRIAN & TRANSIT SYSTEMS

<input type="checkbox"/> on- and off-site (transportation facilities in the Study Network within ¾ miles walk of the site) bicycle and pedestrian facilities	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> on- and off-site (transit facilities in Study Network within ½ mile walk of the site, shuttle to the site, or others) transit facilities, including total and available capacities	_____ reference	_____ file name	_____ file type

## TRANSPORTATION IMPACTS ANALYSIS

<input type="checkbox"/> transportation impact analysis -- executive summary	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> transportation impact analysis -- main document, including:	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> identification of the "study network"			
<input type="checkbox"/> trip generation			
<input type="checkbox"/> gross trip ends analysis			
<input type="checkbox"/> net trip ends analysis (tabular format, including mixed-use reductions analysis (if applicable), modal analysis (if applicable), pass-by trips analysis (if applicable))			
<input type="checkbox"/> intersection analysis and roadway segment analysis; <i>or</i> <input type="checkbox"/> service volume thresholds / level of service (LOS) analysis (as determined in pre-application conference)			
<input type="checkbox"/> trip distribution and assignment			
<input type="checkbox"/> existing traffic conditions			
<input type="checkbox"/> existing facilities			
<input type="checkbox"/> future year background traffic (aggregate and by phase)			
<input type="checkbox"/> future year total traffic (aggregate and by phase)			
<input type="checkbox"/> facility needs analysis (background and future)			
<input type="checkbox"/> site access analysis			
<input type="checkbox"/> a map of LOS standards by segment			
<input type="checkbox"/> site traffic (based on net trip generation, one per phase)			
<input type="checkbox"/> other			
<input type="checkbox"/> description of all methodologies/assumptions and data sources	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> justification for all methodologies/assumptions and data sources	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> Proposed traffic control plan (on-site and access points)	_____ reference	_____ file name	_____ file type

## AREA OF INFLUENCE

<input type="checkbox"/> Description of the Area of Influence (AOI) for the proposed development and information describing the number of jobs by salary ranges or averages, numbers and value of housing units and existing land use in the AOI	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> Map of the AOI	_____ reference	_____ file name	_____ file type

## REQUIRED LAND TRANSPORTATION AND ACCESS

<input type="checkbox"/> Narrative and graphic identification of all “planned” transportation improvements that will require state or federal funds within the study network (in the local governments’ Short-Term Work Program [STWP], Transportation Improvement Program [TIP], Statewide TIP [STIP], and Regional Transportation Plan [RTP] )	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> Narrative and graphic identification of <b>all</b> transportation improvements that are <b>necessary</b> to serve the DRI (including mitigation of its impacts for the future-build and future-no-build); please indicate which improvements will require state or federal funds	_____ reference	_____ file name	_____ file type

## DRI REVIEW CRITERIA

<input type="checkbox"/> Narrative assessment of how the project satisfies criteria for non-expedited DRI review, including: <ul style="list-style-type: none"> <li><input type="checkbox"/> How the DRI is designed for efficient internal vehicular circulation, such that delays during peak access periods are avoided</li> <li><input type="checkbox"/> How the DRI is designed for efficient internal pedestrian circulation</li> <li><input type="checkbox"/> How the DRI is designed so that vehicular ingress and egress to on-site parking and access to adjacent roads will be safe and efficient and will not result in peak hour congestion at ingress and egress points and nearby intersections</li> <li><input type="checkbox"/> How the DRI is designed so that pedestrian ingress and egress and access to adjacent roads will be safe and efficient</li> </ul>	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> 1. Demonstration that the development is likely to promote improved regional mobility in terms of the quality, character, convenience and flexibility of transportation options	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> 2. Demonstration that the development is likely to promote improved regional mobility by reducing vehicle miles of travel	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> 3. Demonstration that the development is likely to promote improved regional mobility because it is located in an urban core, town center, an activity center previously designated by an RDC, a rail/transit station development or is a part of a publicly sponsored redevelopment or infill initiative	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> 4. Demonstration that the development is located sufficiently close to existing or planned transit facilities to indicate a likelihood of significant use of transit by residents, employees and visitors of the proposed DRI	_____ reference	_____ file name	_____ file type
<input type="checkbox"/> 5. Demonstration that the development is	_____ reference	_____ file name	_____ file type

	reference	file name	file type
<input type="checkbox"/> 6. Demonstration that offsite trip generation from the proposed DRI is reduced by at least fifteen percent (15%), or, in the event that a proposed DRI is unable to satisfy the trip reduction standard established in this subsection because of other conditions which are beyond the control of the developer or the affected local government, the proposed DRI implements <i>all available trip reduction techniques which are reasonably practical</i>	reference	file name	file type
7. Choose one of the following three:			
<input type="checkbox"/> 7a. Demonstration that the development contains a mix of uses which are reasonably anticipated to contribute to a balancing of land uses such that it would be affordable for at least ten percent (10%) of the persons who are reasonably anticipated to be employed in the proposed DRI are reasonably anticipated to have an opportunity to reside within the DRI	reference	file name	file type
<input type="checkbox"/> 7b. Demonstration that the development is located in an Area of Influence where the proposed DRI is reasonably anticipated to contribute to a balancing of land uses within the Area of Influence such that twenty-five percent (25%) of the persons who are reasonably anticipated to be employed in the proposed DRI have the opportunity to live within the Area of Influence	reference	file name	file type
<input type="checkbox"/> 7c. Demonstration that the development	reference	file name	file type

<p>is located in an Area of Influence with employment opportunities which are such that at least twenty-five percent (25%) of the persons who are reasonably anticipated to live in the proposed DRI and are reasonably expected to be employed will have an opportunity to find employment appropriate to such persons' qualifications and experience within the Area of Influence</p>	<p>reference</p>	<p>file name</p>	<p>file type</p>
<p><input type="checkbox"/> 8. Demonstration that the development is <b>not</b> located in any area where the existing level of development and availability of infrastructure within the Area of Influence of the proposed DRI is such that the proposed DRI is reasonably anticipated to <i>result in unplanned and poorly served development</i> which would not otherwise occur until well-planned growth and development and adequate public facilities are available</p>	<p>_____</p> <p>reference</p>	<p>_____</p> <p>file name</p>	<p>_____</p> <p>file type</p>

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